

# Residential - Input Sheet

RES

Please print clearly. Do not use \$ signs or commas for dollar entries.

List Office ID \_\_\_\_\_ Area \_\_\_\_\_ List Price \$ \_\_\_\_\_

**Property Type** (Select 1)

Single Family,  Condo,  Farm,  Manufactured/Mobile,  
 Modular,  Patio,  Townhouse

TMS# / Parcel ID \_\_\_\_\_

**County** (Select 1)  Lexington,  Richland,  Kershaw,  Abbeville,  Aiken,  
 Calhoun,  Fairfield,  Newberry,  Orangeburg,  Saluda,  Sumter,  Other

**Address** \_\_\_\_\_  
Street No Street Dir Street Name Street Type, Ex. Road, Drive, Etc. Unit # / Lot #

**Subdivision** \_\_\_\_\_

**City** \_\_\_\_\_ **Zip Code** \_\_\_\_\_ - \_\_\_\_\_

Lot Size \_\_\_\_\_ **Acres** \_\_\_\_\_ . \_\_\_\_\_

**Agent Public ID** \_\_\_\_\_ **Agent** \_\_\_\_\_ Agent Phone \_\_\_\_\_ - \_\_\_\_\_

**Co-Agent Public ID** \_\_\_\_\_ Co-Agent \_\_\_\_\_ Co-Agent Phone \_\_\_\_\_ - \_\_\_\_\_

List Agt Oth Phone - Mobile# (\_\_\_\_\_) - \_\_\_\_\_ Fax # (\_\_\_\_\_) - \_\_\_\_\_

Agent E-mail \_\_\_\_\_

**List Office Name** \_\_\_\_\_

List Office Phone (\_\_\_\_\_) - \_\_\_\_\_ Ext \_\_\_\_\_ List Office Fax (\_\_\_\_\_) - \_\_\_\_\_

**SB Comp** \_\_\_\_\_ **Transaction Broker Accepted**  Y  N Transaction Broker Comp \_\_\_\_\_ **Variable Commission**  Y  N

**Listing Agreement Type**  Exclusive Right to Sell  Exclusive Agency  Transaction Broker

**Owner Name** \_\_\_\_\_ **Owner Phone** (\_\_\_\_\_) - \_\_\_\_\_

**List Date** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Exp. Date** \_\_\_\_/\_\_\_\_/\_\_\_\_ Foreclosed Property  Y  N Short Sale  Y  N Power On  Y  N

**Property Disclosure**  Y  N Exempt from Property Disclosure  Y  N **Rollback Tax**  Y  N  Unk **Publish to Internet**  Y  N

**Main Structure Heated Sq. Ft.** \_\_\_\_\_ **Other Heated Sq. Ft.** \_\_\_\_\_ **Total Heated Sq. Ft.** \_\_\_\_\_

Detitled Mobile  Y  N Senior Living  Y  N

# of Bedrooms \_\_\_\_\_ # of Stories \_\_\_\_\_ . \_\_\_\_\_ **Year Built** \_\_\_\_\_  New  Resale **Interior # of Fireplaces** \_\_\_\_\_

**Garage Spaces** \_\_\_\_\_ **Garage**  Gar Att-Side Entry  Gar Att-Rear Entry  Gar Att-Front Entry  Gar Det.  Park Gar  Cpt Att.  Cpt Det.  None

Parking Spaces \_\_\_\_\_ **Garage Level**  Lower  Main **Pool on Property**  Y  N

Full Baths: Bsmt \_\_\_\_\_ Lower \_\_\_\_\_ **Main** \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_ 4th \_\_\_\_\_ Frog \_\_\_\_\_

Half Baths: Bsmt \_\_\_\_\_ Lower \_\_\_\_\_ **Main** \_\_\_\_\_ 2nd \_\_\_\_\_ 3rd \_\_\_\_\_ 4th \_\_\_\_\_ Frog \_\_\_\_\_

Room Level Choices: Formal Dining Room \_\_\_\_\_ Formal Living Room \_\_\_\_\_ Living Room \_\_\_\_\_ Great Room \_\_\_\_\_

Basement Lower Main Kitchen \_\_\_\_\_ Washer/Dryer \_\_\_\_\_ Other Room \_\_\_\_\_ **Master Bedroom** \_\_\_\_\_

Second Third Fourth BR 2 \_\_\_\_\_ BR 3 \_\_\_\_\_ BR 4 \_\_\_\_\_ BR 5 \_\_\_\_\_ BR 6 \_\_\_\_\_

**School District:**

(select one)

Lex 1  Lex/Rich 5  Fairfield Cnty  
 Lex 2  Rich 1  Kershaw Cnty  
 Lex 3  Rich 2  Newberry Cnty  
 Lex 4  Other  Saluda Cnty

**Elem School**

Other Elem School \_\_\_\_\_

**Middle School**

Other Middle School \_\_\_\_\_

**High School**

Other High School \_\_\_\_\_

Intermed School \_\_\_\_\_

**Elem School Choice:**  Y  N **Mid School Choice:**  Y  N **Int School Choice:**  Y  N **High School Choice:**  Y  N

Verified by the Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Initials

ML# \_\_\_\_\_

List Office ID \_\_\_\_\_

Consolidated Multiple Listing Service, Inc.

Property Address \_\_\_\_\_

RES

Water Frontage [ ] Assn Fee \$ [ ] Assn/Regime Fee Per MO QTR 6 MO YR  
0 - 9999

HOA  Y  N HOA Contact Name: [ ] HOA Contact #: [ ]

Tenant / Contact: [ ] Tenant / Contact #: [ ]

**PUBLIC REMARKS** Additional remarks attach separate page. (1500 char max – No Branding, Sales Incentives, Bonuses, or Codes – Must Be Fair Housing Compliant)

**AGENT REMARKS (NON-PUBLIC)** Attach separate page if necessary. (500 char max)

**DIRECTIONS** Attach separate page if necessary. (300 char max)

**CHECK ALL THAT APPLY**

**EXTERIOR**

**Style**

- Antebellum
- Bi-level
- Bungalow
- Cape Cod
- Charleston
- Colonial
- Contemporary
- Country
- Craftsman
- House-Apt
- Log
- Other
- Ranch
- Traditional
- Tri-Level
- Victorian
- Williamsburg

**Exterior Finish**

- Aluminum
- Asbestos
- Block
- Brick - All Sides (Abv Found)
- Brick - Partial (Abv Found)
- Cedar
- Fiber Cement i.e. Hardy Plank

- Log
- Other
- Stone
- Stucco - Hard Coat
- Stucco - Synthetic
- Vinyl
- Wood
- Wood Fiber i.e. Masonite

**Foundation**

- Crawl Space
- Slab

**Water Frontage Type**

- Common Lake
- Common Pond
- Creek
- Deeded Lake Access
- Ocean
- On Lake Monticello
- On Lake Murray
- On Lake Wateree
- Private Pond
- River
- River Access
- View - Cove
- View - Big Water
- Waterfront Community

**House Faces**

- East
- North
- Northeast
- Northwest
- South
- Southeast
- Southwest
- West

**Lot Location**

- Corner
- Cul-de-Sac
- On Golf Course
- On Water

**Exterior**

- Airplane Hangar
- Barn
- Boat Ramp
- Deck
- Deeded Boat Slip
- Dock
- Dock - Shared
- Fireplace
- Front Porch - Covered
- Front Porch - Uncovered
- Front Porch - Screened
- Back Porch - Covered
- Back Porch - Uncovered

- Back Porch - Screened
- Other Porch - Covered
- Other Porch - Uncovered
- Other Porch - Screened
- Grill
- Guest House
- Gutters - Full
- Gutters - Partial
- Hot Tub
- Irrigation Well
- Landscape Lighting
- Patio
- Pool House
- Shed
- Sprinkler
- Lake Fed Irrigation
- Stable
- Studio
- Workshop

**Fencing**

- Around Pool
- Barbed Wire
- Chain Link
- Front
- Full
- Horse Fence
- Invisible Fencing
- Livestock Fence
- None

- Partial
- Privacy Fence
- Rear Only - Aluminum
- Rear Only - Brick
- Rear Only - Chain Link
- Rear Only - Other
- Rear Only - Vinyl
- Rear Only - Wood
- Rear Only - Wrought Iron
- Wood

**Pool Type**

- Above Ground
- Indoor
- Inground - Gunite
- Inground - Other
- Inground - Vinyl

**Road Type**

- Dirt
- Gravel
- Paved
- Private Maintenance

**INTERIOR**

**Formal Dining Room**

- Area
- Bay Window
- Built-ins

Verified by the Property Owner \_\_\_\_\_  
Initials

Date \_\_\_\_\_

ML# [ ]

CHECK ALL THAT APPLY

- Butler's Pantry
- Ceiling Fan
- Ceilings - Box
- Ceilings - Cathedral
- Ceilings - High (over 9 feet)
- Ceilings - Tray
- Ceilings - Vaulted
- Ceilings - Coffered
- Combo
- Fireplace
- Floors - Hardwood
- Floors - Laminate
- Floors - Carpet
- Floors - Concrete
- Floors - Engineered Hardwood
- Floors - Marble
- Floors - Parquet
- Floors - Slate
- Floors - Tile
- Floors - Vinyl
- Floors - Luxury Vinyl Plank
- Floors - Other
- French Doors
- Molding
- Recessed Lights
- Wet Bar
- Ceilings - Tray
- Ceilings - Vaulted
- Ceilings - Coffered
- Entertainment Center
- Fireplace
- French Doors
- Floors - Hardwood
- Floors - Laminate
- Floors - Carpet
- Floors - Concrete
- Floors - Engineered Hardwood
- Floors - Marble
- Floors - Parquet
- Floors - Slate
- Floors - Tile
- Floors - Vinyl
- Floors - Luxury Vinyl Plank
- Floors - Other
- Molding
- Panel
- Recessed Lights
- Skylight
- Sunken
- Wetbar
- Cabinets - Natural
- Cabinets - Other
- Cabinets - Painted
- Cabinets - Pickle
- Cabinets - Stained
- Ceiling Fan
- Counter Tops - Concrete
- Counter Tops - Formica
- Counter Tops - Granite
- Counter Tops - Granite Tile
- Counter Tops - Marble
- Counter Tops - Other
- Counter Tops - Quartz
- Counter Tops - Solid Surface
- Counter Tops - Tile
- Eat-In
- Fireplace
- Floors - Hardwood
- Floors - Laminate
- Floors - Concrete
- Floors - Engineered Hardwood
- Floors - Marble
- Floors - Parquet
- Floors - Slate
- Floors - Tile
- Floors - Vinyl
- Floors - Luxury Vinyl Plank
- Floors - Other
- Galley
- Island
- Nook
- Pantry
- Prep Sink
- Recessed Lights
- Second Kitchen
- Wetbar
- Washer
- Water Filter
- Water Softener - Leased
- Water Softener - Owned
- Wine Cooler
- Gas Water Heater
- Electric Water Heater
- Floors - Engineered Hardwood
- Floors - Marble
- Floors - Parquet
- Floors - Slate
- Floors - Tile
- Floors - Vinyl
- Floors - Luxury Vinyl Plank
- Floors - Other
- French Doors
- Recessed Lighting
- Separate Shower
- Separate Water Closet
- Sitting Room
- Skylight
- Spa/Multiple Head Shower
- Steam Shower
- Tub - Garden
- Tub - Shower
- Tub - Free Standing
- Whirlpool
- Laundry
- Bath
- Closet
- Common
- Electric
- Garage
- Gas
- Heated Space
- Kitchen
- Mud Room
- None
- Porch
- Unheated Space
- Utility Room
- Other Rooms
- Bonus-Finished
- Bonus-Unfinished
- Enclosed Garage
- Exercise Room
- Sun Room
- FROG (No Closet)
- FROG (With Closet)
- In-Law Suite
- Library
- Loft
- Media Room
- Nursery
- Office
- Other
- Sewing
- Wine Cellar
- Workshop
- 2nd Bedroom
- Balcony/Deck
- Bath - Jack & Jill
- Bath - Private
- Bath - Shared
- Bay Window
- Bidet
- Built-Ins
- Ceiling Fan
- Ceilings - Box
- Ceilings - Cathedral
- Ceilings - High (over 9 feet)
- Ceilings - Tray
- Ceilings - Vaulted
- Ceilings - Coffered
- Closet - His & Her
- Closet - Private
- Closet - Walk-in
- Double Vanity
- Fireplace
- Floors - Hardwood
- Floors - Laminate
- Floors - Carpet
- Floors - Concrete
- Floors - Engineered Hardwood
- Floors - Marble
- Floors - Parquet
- Floors - Slate
- Floors - Tile
- Floors - Vinyl
- Floors - Luxury Vinyl Plank
- Floors - Other
- French Doors
- Recessed Lighting
- Separate Shower
- Sitting Room
- Skylight
- Tub - Garden
- Tub - Shower
- Tub - Free Standing
- Whirlpool
- Master Bedroom
- Balcony/Deck
- Bath - Jack & Jill
- Bath - Private
- Bath - Shared
- Bay Window
- Bidet
- Built-Ins
- Ceiling Fan
- Ceilings - Box
- Ceilings - Cathedral
- Ceilings - High (over 9 feet)
- Ceilings - Tray
- Ceilings - Vaulted
- Ceilings - Coffered
- Closet - His & Her
- Closet - Private
- Closet - Walk-in
- Double Vanity
- Fireplace
- Floors - Hardwood
- Floors - Laminate
- Floors - Carpet
- Floors - Concrete
- Floors - Engineered Hardwood
- Floors - Marble
- Floors - Parquet
- Floors - Slate
- Floors - Tile
- Floors - Vinyl
- Floors - Luxury Vinyl Plank
- Floors - Other
- French Doors
- Recessed Lighting
- Separate Shower
- Sitting Room
- Skylight
- Tub - Garden
- Tub - Shower
- Tub - Free Standing
- Whirlpool
- 3rd Bedroom
- Balcony/Deck
- Bath - Jack & Jill

Verified by the Property Owner \_\_\_\_\_  
Initials

Date \_\_\_\_\_

CHECK ALL THAT APPLY

- Bath – Private
- Bath – Shared
- Bay Window
- Bidet
- Built-Ins
- Ceiling Fan
- Ceilings – Box
- Ceilings – Cathedral
- Ceilings – High (over 9 feet)
- Ceilings – Tray
- Ceilings – Vaulted
- Ceilings – Coffered
- Closet – His & Her
- Closet – Private
- Closet – Walk-in
- Double Vanity
- Fireplace
- Floors – Hardwood
- Floors – Laminate
- Floors – Carpet
- Floors – Concrete
- Floors – Engineered Hardwood
- Floors – Marble
- Floors – Parquet
- Floors – Slate
- Floors – Tile
- Floors – Vinyl
- Floors – Luxury Vinyl Plank
- Floors – Other
- French Doors
- FROG (Requires Closet)
- Recessed Lighting
- Separate Shower
- Sitting Room
- Skylight
- Tub – Garden
- Tub – Shower
- Tub – Free Standing
- Whirlpool
- Bath – Shared
- Bay Window
- Bidet
- Built-Ins
- Ceiling Fan
- Ceilings – Box
- Ceilings – Cathedral
- Ceilings – High (over 9 feet)
- Ceilings – Tray
- Ceilings – Vaulted
- Ceilings – Coffered
- Closet – His & Her
- Closet – Private
- Closet – Walk-in
- Double Vanity
- Fireplace
- Floors – Hardwood
- Floors – Laminate
- Floors – Carpet
- Floors – Concrete
- Floors – Engineered Hardwood
- Floors – Marble
- Floors – Parquet
- Floors – Slate
- Floors – Tile
- Floors – Vinyl
- Floors – Luxury Vinyl Plank
- Floors – Other
- French Doors
- FROG (Requires Closet)
- Recessed Lighting
- Separate Shower
- Sitting Room
- Skylight
- Tub – Garden
- Tub – Shower
- Tub – Free Standing
- Whirlpool
- Garage Opener
- Intercom
- Sauna
- Security System - Leased
- Security System - Owned
- Smoke Detector
- Wetbar
- Energy Star
- Environments For Living
- LEED-H
- NAHBGreen Guidelines
- NAHBGreen Standard (TM)
- Other (Specify in Comments)
- Water**
- Community
- Lake Drawn
- Other
- Public
- Shared
- Well
- Well - Public Available
- Sewer**
- Community
- Lett System
- Other
- Public
- Septic
- Septic - Public Available
- Miscellaneous**
- Built-Ins
- Cable
- Cable TV Available
- Community Pool
- Gated Community
- Golf Community
- Horse OK
- Panic Room
- Recreation Facility
- Satellite Dish
- Security Cameras
- Surround Sound Wiring
- Tennis Courts
- Warranty (Home 12-month)
- Warranty (New Construction) Builder Provided
- Sidewalk Community
- Assoc Fee Includes:**
- Back Yard Maintenance
- Cable TV
- Clubhouse
- Common Area Maintenance
- Community Boat Ramp
- Electric Service
- Exterior Maintenance
- Front Yard Maintenance
- Green Areas
- Landscaping
- Pest Control
- Playground
- Pool
- Road Maintenance
- Security
- Sewer
- Sidewalk Maintenance
- Sprinkler
- Street Light Maintenance
- Tennis Courts
- Trash
- Water
- 5th Bedroom**
- Balcony/Deck
- Bath – Jack & Jill
- Bath – Private
- Bath – Shared
- Bay Window
- Bidet
- Built-Ins
- Ceiling Fan
- Ceilings – Box
- Ceilings – Cathedral
- Ceilings – High (over 9 feet)
- Ceilings – Tray
- Ceilings – Vaulted
- Ceilings – Coffered
- Closet – His & Her
- Closet – Private
- Closet – Walk-in
- Double Vanity
- Fireplace
- Floors – Hardwood
- Floors – Laminate
- Floors – Carpet
- Floors – Concrete
- Floors – Engineered Hardwood
- Floors – Marble
- Floors – Parquet
- Floors – Slate
- Floors – Tile
- Floors – Vinyl
- Floors – Luxury Vinyl Plank
- Floors – Other
- French Doors
- FROG (Requires Closet)
- Recessed Lighting
- Separate Shower
- Sitting Room
- Skylight
- Tub – Garden
- Tub – Shower
- Tub – Free Standing
- Whirlpool
- Basement**
- No
- Yes
- Lower Level
- Finished
- Partially Finished
- Unfinished
- Fireplace**
- Electric
- Freestanding
- Gas Log – Natural
- Gas Log – Propane
- Insert
- Masonry
- Wood Burning
- Wood Stove
- Interior**
- Attic Access
- Attic Pull Down Access
- Attic Storage
- Bookcase
- Humidifier
- Ceiling Fan
- Central Vacuum
- Handicap**
- Accessible
- Bathroom
- Doorways (Min. 36")
- Elevator
- Kitchen
- Ramp
- OTHER**
- Energy**
- Attic Fan
- Goodcents/Rate 01
- Other
- Solar
- Storm Doors
- Storm Windows
- Thermopane
- Heating**
- Baseboard
- Central
- Electric
- Floor Furnace
- Gas 1st Lvl
- Gas 2nd Lvl
- Gas Pac
- Heat Pump 1st Lvl
- Heat Pump 2nd Lvl
- Multiple Units
- None
- Oil
- Other
- Propane
- Solar
- Space
- Split System
- Water Source
- Wood Stove
- Zoned
- Cooling**
- Central
- Gas Pac
- Heat Pump 1st Lvl
- Heat Pump 2nd Lvl
- Multiple Units
- None
- Other
- Split System
- Wall Unit(s)
- Water Source
- Window Units
- Zoned
- Green Construction**
- CHIP Home Program
- EarthCraft House

Verified by the Property Owner \_\_\_\_\_  
Initials

Date \_\_\_\_\_

List Office ID \_\_\_\_\_

Consolidated Multiple Listing Service, Inc.

Property Address \_\_\_\_\_

RES

**CHECK ALL THAT APPLY**

**Avail Financing**

- Assumable
- Cash
- Conventional
- FHA
- VA
- Lease Purchase
- Other
- Owner
- Owner Assist w/CC
- Rural Housing Eligible
- Income Cap requirement

**Possession**

- Closing
- Delayed
- Immediate
- Negotiable

**Showing**

- Showing Time
- Appointment
- Call Agent
- Call Owner
- Call Tenant
- Key in Office
- Lockbox
  - LB # \_\_\_\_\_
  - Shackle Code# \_\_\_\_\_
- No Sign
- Owner Agent
- See Agent Remarks
- Sign
- Text Agent
- Text Owner
- Vacant

Signature of Property Owner \_\_\_\_\_ Date \_\_\_\_\_

Property Owner Signature